Agile Upgrade Checklist

Pre-Upgrade Prep

3-6 months out

- · Identify the need for an upgrade and define upgrade objectives.
- Assemble a diverse upgrade team.
- · Conduct a system assessment.
- Develop a detailed project plan.



Backup & Data Migration

1-2 months out

- Back up your system
- Develop a migration strategy
- Test in a controlled environment



Integration Testing

1 month out

- Test all integrations with third-party systems.
- Verify that data flows correctly between Agile PLM and other systems.



User Acceptance Testing

2-4 weeks out

- Have end-users perform testing in a controlled environment.
- Document and address any issues identified during UAT.



Go-Live and Post-Upgrade

Upgrade day

- Perform the upgrade with the assistance of third-party experts, if necessary.
- Monitor system performance and user feedback.
- Address any post-upgrade issues.





Requirements Gathering

2-3 months out

- · Assess current system functionality
- · Define upgrade requirements
- Stay informed by keeping on top of upgrade documentation



System Customization

1-2 months out

- Update any custom coding
- Configure to requirements
- Conduct thorough testing to ensure customizations and configuration work seamlessly



User Training

2-4 weeks out

- Develop a training plan for end-users.
- Conduct training sessions and provide user documentation.
- Gather feedback and address user concerns.



Go-Live Prep

1-2 weeks out

- Finalize the production environment and configurations.
- · Create a rollback plan in case of unexpected issues.
- Communicate go-live date and downtime to users.



Post Upgrade Review

1-2 months after

- Conduct a post-implementation review to evaluate the success of the upgrade.
- Make any necessary optimizations and improvements.

For knowledgeable help with your next Oracle Agile upgrade, contact us at: www.domainsi.com/contact



